

Capitol Planning Commission Minutes
July 19, 2012
Grimes Building, Room B100 (1:00 pm – 2:30 pm)

Members Present:

Cathy Brown, Chair	William Dikis, Vice Chair
Elizabeth Isaacson	Carl Voss
Scott Weiser	Representative Ralph Watts
Allison Kleis	

Members Absent:

Senator Pat Ward
Senator Matt McCoy
Representative Dennis Cohoon
Mike Carroll

Department of Administrative Services (DAS) Staff Present for all or a portion of the meeting:

Steve Gross, DAS/GSE
Caleb Hunter, DAS
Brant Carr, DAS/GSE
Jennifer Moehlmann, DAS/GSE
Michelle Boyd, DAS/GSE
Nancy Williams, DAS/GSE
Emily Narayan, DAS/GSE

Others Present for all or Portions of the Meeting

Mark Willemsen, Legislature
Marcia Tannian, Legislature
Sylvia Owens, ICRC

Call to Order and Introductions

The meeting was called to order at 1:10 p.m. by Chair Cathy Brown followed by introductions and overview of the agenda.

Approval of Meeting Minutes for April 18, 2012 Meeting

MOTION: Vice Chair Bill Dikis made a motion to approve the minutes as submitted. Carl Voss seconded and the motion passed unanimously.

Site Features Committee Update

Steve Gross told members that the Department of Public Safety Building was renamed by a Legislative Act and will now be called the Oran Pape Building in honor of Oran Henry Pape, who was a member of the Iowa State Patrol killed in the line of duty. A commemorative plaque has been completed and will be installed near the entrance of the building. In addition, a sign will be installed similar to other building signs to better identify it as a state building, which will help visitors know that they are on Capitol Complex. The committee's last meeting discussion was on consistency with building signs and parking lot signs. Steve Gross added that we hope to make it a friendly complex and to attract visitors with better directions. Steve Gross said that DPS felt strongly about keeping their current building sign

in addition to the Oran Pape sign and that DAS was okay with keeping the current sign but moving the location behind the new sign. The commission discussed the issue.

MOTION: Vice Chair Bill Dikis made a motion that the existing sign be subject to further approval by the Commission before it is relocated in new position. Alison Kleis seconded the motion and it passed unanimously.

Representative Watts asked if it is the intention for the Capitol Planning Commission to approve all signage on complex. Vice Chair Bill Dikis said it should be an administrative decision once the standard is set.

Staff Reports/Project Updates

Legislative Update

Caleb Hunter said the Legislature appropriated \$10.25 million dollars for major maintenance, and there is acknowledgement that there needs to be more investment in infrastructure.

Rowhouse

Jennifer Moehlmann said that DAS is still negotiating the final contract, but there is now an issue with the State Historical Preservation Office – they apparently want both Rowhouses moved.

MOTION: Carl Voss made a motion to support DAS' desire to move just the one rowhouse located at 709 East Locust, beginning by the November 1st 2012 deadline in the proposed contract, because it is consistent with the Commission's historical intentions. Liz Isaacson seconded and the motion passed unanimously.

Steve Gross reported on a number of smaller projects DAS is working on around the Capitol Complex

- Working on bid documents for replace the concrete at the Hoover circle drive
- Sidewalk – north side of the Historical Bldg.
- Looking at plans for replacement south half of the Governor's drive
- Scissors door at Hoover – only a few thousand dollars more to replace with modern sliders
- Repair to the fresh air intake at the Hoover, Lucas and Oran Pape
- Repair to the overhead dock doors at the Oran Pape Building.

Grimes Building Exterior Lighting

Jennifer Moehlmann said the bid for the Grimes lighting is in place and will be completed this season.

B-Cycle:

Steve Gross was approached with interest in a B-Cycle station to be installed at the Lucas building. It would be removed during winter months, the only expense to the state would be installing concrete footings (12" wide and 6 – 8 ft long). There would be signage naming the sponsors of the B-Cycle station. The Commission discussed whether sponsorship advertising was allowed and asked if there were any administrative rules against advertising. No formal motion was made, but the consensus was to allow the B-Cycle station for the rest of this season and review it in October or January since the station would be removed for winter anyway.

Annual Report

Jennifer Moehlmann suggested topics for the 2012 annual report and asked members for their input. Vice Chair Bill Dikis suggested adding a section on what the Commission would like to look at next year. He will look at the master plan and suggests some topics. Jennifer Moehlmann will email the list of suggested topics to the Commission for their further review.

Standards

Jennifer Moehlmann reviewed the draft standards for signs and site amenities. DAS plan to flesh out the standards and bring back to another meeting for more discussion.

Capitol Events

See list attached.

Comments and Discussion

Liz Isaacson inquired about the status of the Wallace building renovation. Jennifer Moehlmann replied that DAS would ask for an appropriation to start the renovation in FY2014.

Overview of next meeting

Next meeting will be October 17, 2012, 1 – 4pm, Capitol Complex, Department of Public Safety.

Adjourn

Meeting adjourned at 2:25.